

MINUTES OF THE CANNOCK CHASE SHED COMMITTEE

ALL 2022 MEETINGS BELOW

Draft Minutes of Cannock Chase Shed Committee Meeting 04/01/2022 @ 10:30

1. Present: Dave Shaw (Chair); Avril Green (Secretary); Graham Johnson (Treasurer); Leslie Jewkes (Vice Chair); Barry James (H&S); Bob Mason (Webmaster); Pete Ross (Minutes) Apologies: Tim Cutler (see Item 8. below)					
Agenda Item	+	Discussion	+	(Conclusion?)	Action
2. Minutes of meeting 07/12/21		Approved by Barry & Dave.			
3. Matters arising		None.			
4. Treasurer's report		Current bank balance is £8133.87. Graham will check on membership fee payment to UKMSA.			Graham
5. Webmaster's report		Bob presented a detailed report covering updates and amendments to the website and Facebook pages. The Committee thanked Bob for his work in keeping them relevant and current.			
6. Membership & Enquiries		Current membership is approximately 30. Dave will contact members with details of cost and procedures for renewing 2022 membership.			Dave
7. Funding & Donations		i. Avril has applied for funding to cover the cost of all tools requested to date. ii. Dave and Barry will liaise over the spec. for 2 face shields for use with wood turning and Dave will let Avril know about the cost of these once confirmed. iii. Avril has sold 2 sewing machines and is working on more. Thank you. iv. Graham asked Avril for details of grants received and whether they are allocated for specific purposes. v. Avril asked Graham to send a list of members and addresses (postcodes only) to assist her with grant application information.			Dave; Barry Avril Graham
8. Reports & Correspondence		i. Tim has sent Dave a letter of resignation from the role of Project Manager. His other commitments now mean he does not have the time to fulfil the requirements of that position. The Committee was very sorry to receive the request but understood the reason. Tim has made many valuable, practical and effective contributions to the development of CCS and many members have benefited from his skills. The Committee wishes to thank Tim for all he has done and hopes he will continue as a member. Dave will send him a message regarding all the above. ii. The details of a proposed meeting between Dave, Leslie, Chris Derbyshire (IHL) and MoCC management regarding ongoing issues and future development of CCS are still to be confirmed. Barry has received confirmation of support from Council Leader Olivia Lyons and Councillor Phil Hewitt, for which the Committee is very grateful.			Dave

<p><u>9. Tools required</u> Graham requested a set of high-quality wood/metal drills and hole saws. Approved. Once details are confirmed, Graham will send Avril the details so she can request funding.</p>	Graham
<p><u>10. Current Projects</u> No new projects are reported. Dave will inform all members of Tim’s resignation Leslie suggested contacting members asking them to consider taking on the role of an individual project co-ordinator (a non-Committee role) for a specific project. Dave to include this in his (ever-expanding!) letter to members.</p>	Dave
<p><u>11. AOB</u> CIO application: Background preparations have already started. It was agreed that Pete would lead the application, with Avril’s offer of providing background support gratefully accepted. At the moment drafting a new constitution in line with The Charity Commission’s guidelines, and defining appropriate ‘charitable purposes,’ are the main issues. Pete will give progress reports at the next Committee meeting and the AGM. Next AGM to be held on Monday 30th May 2022. Dave to book MoCC and inform members. Bob to add to FB please.</p>	Pete Dave; Bob
<p>Next meeting: Tuesday 01.02.22 @ 10:30</p>	