

# CANNOCK CHASE SHED (The Shed)

## Equality, diversity and inclusion policy

**The Board of Trustees of Cannock Chase Shed** is committed to encouraging equality, diversity and inclusion among our members, and eliminating unlawful discrimination.

The aim is for each member to feel respected, valued and comfortable in the environment of The Shed and its members.

The Shed, in providing goods and/or services and/or facilities, is also committed to preventing unlawful discrimination of the public.

While our charity's membership is largely composed of men, we also have women members. We welcome everyone aged 18+ who accepts our constitution and code of conduct.

### Our policy's purpose

This policy's purpose is to:

1. Provide equality, fairness and respect for all, whether members of The Shed or anyone else having dealings with the activities of The Shed.
2. Not unlawfully discriminate against the Equality Act 2010 protected characteristics of:
  - age
  - disability
  - gender
  - gender reassignment
  - marriage or civil partnership
  - pregnancy and maternity
  - race (including colour, nationality, and ethnic or national origin)
  - religion or belief
  - sexual orientation
3. Oppose and avoid all forms of unlawful discrimination. This includes in:
  - the terms and conditions of membership
  - dealing with discipline and grievance
  - cancellation of membership
  - responding to requests for support from external organisations

## Our commitments

Cannock Chase Shed commits to:

1. Encourage equality, diversity and inclusion to the benefit of all involved in its activities.
2. Create an environment free of bullying, harassment, victimisation or unlawful discrimination, promoting dignity and respect for all, and where individual differences and the contributions of all members are recognised and valued.  
(All members should understand they can be held accountable for acts of bullying, harassment, victimisation and unlawful discrimination against fellow members and the public.)
3. Take seriously complaints of bullying, harassment, victimisation or unlawful discrimination by anyone in the course of its activities and respond to them according to the Disciplinary & Grievance Procedures detailed below.
4. Review practices and procedures when necessary to ensure fairness, and update them and this policy to take account of changes in the law. Monitoring will include assessing how the equality, diversity and inclusion policy, and any supporting action plan, are working in practice, reviewing them regularly, and considering and taking action to address any issues identified.
5. Fully supporting this equality, diversity and inclusion policy.

## Our disciplinary and grievance procedures

Anyone who feels they are being unfairly treated or discriminated against should address their concerns to the Chair of Cannock Chase Shed verbally or in writing.

Phone: 07964 851114  
Letter: The Chair  
Cannock Chase Shed  
c/o The Museum of Cannock Chase  
Valley Road  
Hednesford  
WS12 1TD

The Chair will conduct an investigation, involving the complainant and any other relevant personnel involved. The Chair will refer their findings to a Disciplinary & Grievance sub-committee of Trustees for a decision on how to respond to the complaint.

All parties involved will be informed of the outcome and will have the right of appeal to a separate Appeals sub-committee, whose decision will be final.